

Colorado 39 – Kit Carson
K.C. Electric Association, Inc.

MINUTES OF REGULAR MONTHLY MEETING
OF
THE BOARD OF DIRECTORS OF K.C. ELECTRIC ASSOCIATION

A regular meeting of the Board of Directors of K.C. Electric Association was held in Stratton, Colorado on Thursday, December 16, 2021, at the hour of 3:00 p.m. The meeting was called to order by President Kevin Penny. The following Members were present and constituted a quorum:

Kevin Penny	Dan Mills	Dave Ritchey
Jerry Allen	Wayne Parrish	

Terry Tagtmeyer arrived at 3:02 p.m., and Eric Poss arrived at 3:08 p.m.

Also present were General Manager David Churchwell, Operations Manager Paul Norris, Member Services/IT Specialist George Ehlers, Chief Financial Officer Bo Randolph, and Attorney Jeff Cure.

Approval of Agenda: It was unanimously approved to accept the agenda as presented.

Approval of Minutes: It was unanimously approved to accept the minutes for the regular meeting of the Board of Directors on November 23, 2021.

Next Meeting Date: Without objection, the date for the next regular meeting of the Board was confirmed for January 25, 2022, at 4:00 p.m. in Hugo, Colorado.

Public Comments: There were no public comments at this time.

Disbursements Report: The Disbursements Report of the Association for November 2021 was reviewed and, after the Board had an opportunity to review and ask questions, President Penny declared the Disbursements Report as an informational item requiring no Board action.

Emergency Items: None

Operational Policies: Up for review were Policy #401, Employee Classifications; and Policy #402, Rest Periods. After discussion, the following resolution was unanimously approved:

“BE IT RESOLVED: That Policies #401 and #402 are approved as presented.”

2022 Operating and Capital Budget Approval: Mr. Churchwell presented the final version of the 2022 Operating and Capital Budget to the Board. After discussion, the following resolution was unanimously approved:

“BE IT RESOLVED: That the 2022 Operating and Capital Budget is hereby approved.”

Revenue Deferral Plan Approval: Mr. Churchwell presented the 2021 revenue deferral plan. After review and discussion, the following resolution was unanimously approved:

“BE IT RESOLVED: That the 2021 revenue deferral plan is hereby approved as presented.”

Revenue Deferral Plan Board Resolution: Mr. Churchwell presented Board Resolution 2021 - #001, Amend Revenue Deferral Plan. After review and discussion, the following resolution was unanimously approved:

“BE IT RESOLVED: That Board Resolution 2021 - #001, Amend Revenue Deferral Plan is approved as presented.”

2022 Office Cleaning Contracts Approval: Mr. Churchwell presented contracts for renewal of services from January 1, 2022, through December 31, 2022, for approval. The contracts were for Amy Solomon to clean the Hugo office, Brenda Martell to clean the Stratton office, and Jody Sharp to clean the Cheyenne Wells office. After discussion, the following resolution was unanimously approved:

“BE IT RESOLVED: That the contracts for Amy Solomon, Brenda Martell, and Jody Sharp are hereby approved for custodial services to be performed in 2022.”

Inventory of Work Orders: After review and discussion, the following resolution was unanimously approved:

“BE IT RESOLVED: That the Inventory of Work Order #467 in the amount of \$274,607.59 is hereby approved.

General Manager’s Report: Mr. Churchwell reported on the following: the most recent Tri-State Board meeting, CREA managers meeting, 2022 election committee, 2022 insurance costs, and DMEA’s cyber-attack.

Staff Reports: The staff made the following reports and answered Board questions:

- a. Mr. Randolph presented a slideshow of the financial report for November 2021 and reported that the 2021 capital credits checks were mailed this week.
- b. Mr. Norris reported there were no First Report of injury and no Near Misses in the past month. A recap was given of the safety meetings held in Stratton and Hugo. Mr. Norris discussed the progress of K.C.’s 2021 safety improvement plan and upcoming safety committee meeting.
- c. Mr. Norris discussed maintenance and construction projects completed in November including the line rebuild west of Kit Carson.
- d. Mr. Ehlers referenced his report in the Board packet which summarized activities of Member Services and IT for November. The scholarship application deadline is February 10.

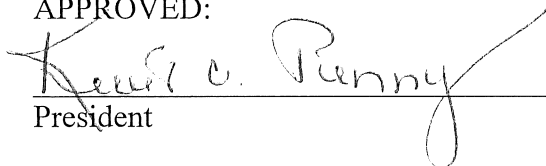
CREA Report: Mr. Mills reported on a recent joint CREA board meeting with the CREA managers group.

WUE Report: Mr. Mills reported that sales continue to be strong and are well ahead of budget and last years’ sales.

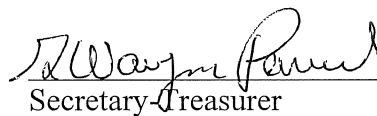
Tri-State G&T Report: Mr. Churchwell reported on recent activities at Tri-State and discussed the Tri-State rate committee that will be convened in February.

Adjournment: Mr. Penny declared the meeting adjourned at approximately 4:51 p.m.

APPROVED:



President



Secretary-Treasurer